CONTACT INFORMATION

Strait Regional School Board
Ford Rice, Superintendent of Schools: 902-625-7065

If your question, concern or comment is about:
• Board meetings and minutes
• Policies, policy planning and development
• Board governance
• Print and web communications
• New releases and media relations
• Freedom of Information and Protection of Privacy Act (FOIPO)

Contact 902-625-7065

PROGRAMS AND STUDENT SERVICES

Paul Landry, Director of Programs and Student Services: 902-625-7083

If your question, concern or comment is about:
• Curriculum and instructional program
• Student behaviour and conduct
• Student achievement and evaluation
• Records and archives
• School Advisory Councils
• Race Relations, Cross Cultural Understanding and Human Rights
• International Students

Contact 902-625-7083

FINANCE

Chris Grover, Acting Director of Finance: 902-625-7060

If your question, concern or comment is about:
• Budget and financial planning
• Purchasing
• Accounts Payable
• Payroll
• Technology Infrastructure

Contact 902-625-7060

HUMAN RESOURCES

Director of Human Resources: 902-625-7081

If your question, concern or comment is about:
• Staffing and staff services
• Staff performance and evaluation
• Staff training and development
• Administration of collective agreements
• Employee relations
• Employee equity

Contact 902-625-7088 or 902-625-7081

OPERATIONS

Sherman England, Director of Operations: 902-747-3647

If your question, concern or comment is about:
• Transportation services (busing)
• Property services (buildings)
• Occupational Health and Safety
• Environmental management
• School renovations

Contact Transportation Services at 902-747-3645
Contact Property Services at 902-747-3647

Busing emergency telephone number 902-747-3646 from 6:00 a.m. to 6:00 p.m.

To send an email to staff, please use the following as a guide —
firstname.lastname@srsb.ca (e: jane.doe@srsb.ca)

STREET REGIONAL SCHOOL BOARD MEMBERS

NOTE: This list will be updated following the School Board election scheduled for Saturday, October 15, 2016.

Jim Austin, Central Inverness
902-738-2056 (h); 902-224-0444 (c); jim.austin@srsb.ca

Francine Boudreau, East Richmond
902-631-5010 (c); francine.boudreau@srsb.ca

Basil Johnson, M’km’ag Representative
902-631-3980 (c); basil.johnson@srsb.ca

Mary Jess MacDonald, South Inverness
902-625-0451 (h); 902-227-7284 (c); maryjess.macdonald@srsb.ca

Richelle MacLaughlin, West Antigonish
902-863-1169 (h); richelle.mclaughlin@srsb.ca

Brian Murray, Town of Antigonish
902-863-4820 (h); 902-670-1476 (c); brian.murray@srsb.ca

Mallori Nickerson, West Guysborough
902-387-2443 (h); mallori.nickerson@srsb.ca

Rosalee Parker, East Guysborough
902-366-2779 (h); rosalee.parker@srsb.ca

Lian Parsons, West Richmond
902-738-2056 (h); 902-324-2385 (c); lian.parsons@srsb.ca

Anne Peters, North Inverness
902-248-2724 (h); 902-244-0440 (c); anne.peters@srsb.ca

Joanne Reddick, African Nova Scotian Representative
902-747-2205 (h); 902-631-4613 (c); joanne.reddick@srsb.ca

Jamie Samson, East Antigonish
902-386-2184 (h); 902-756-1289 (c); jamie.samson@srsb.ca

Correspondence to the Strait Regional School Board should be sent to:
Joan Bona, Board Secretary
16 Cemetery Road, Port Hastings, NS BHA 1K6

If you wish to make a presentation to the Board, send a written request ten days before the date of the meeting at which you wish to appear.

STRAIT REGIONAL SCHOOL BOARD MEMBERS

902-738-2056 (h); 902-302-2438 (c); lian.parsons@srsb.ca
902-248-2724 (h); 902-224-0444 (c); anne.peters@srsb.ca
902-386-2184 (h); 902-756-1289 (c); jamie.samson@srsb.ca
902-863-3046 / 3047 / 3659

Strait Regional School Board
16 Cemetery Road
Port Hastings, NS BHA 1K6
902-625-2192 / 1-800-650-4448
902-625-2281 (fax)
srsb@srsb.ca / www.srsb.ca
Twitter @StraitRsb

2016 — 2017

Strait Regional School Board
You and Your School Board
A Quick Reference Guide for Parents / Guardians and School Communities

Strait Regional School Board
16 Cemetery Road
Port Hastings, NS BHA 1K6
902-625-2193 / 1-800-650-4448
902-625-2281 (fax)
srsb@srsb.ca / www.srsb.ca
Twitter @StraitRsb
### Strait Regional School Board Policies

#### Strait Regional School Board Policies

The Strait Regional School Board encourages the participation of students, staff, parents/guardians, school advisory councils, community members and other partners in its policy development and review process. Once a policy is under review, a notice is sent to schools and is published in local papers. The notice invites community input during the four-week ‘test-oft’ period. Copies of draft policies may be obtained at local schools, on the Board website at www.srscb.ca or by calling regional office at 902-625-2191 or 1-800-650-4448. Policies reflect the Board’s mission, safety, vision, and Board policies apply to all offices and schools within its jurisdiction. Schools develop policies and procedures within the Board’s policy framework. Board policies are available on the website, at your local school or from the Board Secretary.

#### School Advisory Council (SAC)

A School Advisory Council (SAC) is a legally recognized body comprising of the principal, the Chair of the Parent/Guardian Board, teachers, support staff, students and community members who work together in an advisory capacity to increase the quality of education being provided by the school. For more information, contact your school Director of Programs and Student Services at 902-625-7083 in 1-850-650-4448.

#### School Support Groups

In addition to a School Advisory Council, many schools in our region have school support groups, such as Home and School. These groups provide a valuable link among the school, the family and the community. Please contact your child’s school principal for further information.

#### Student Behaviour

In accordance with the Provincial School Code of Conduct for students, parents/guardians, teachers, support staff, principals, and school boards share responsibility for creating a school-wide approach to maintaining a positive, safe, welcoming and inclusive school environment. In all schools all students are supported to develop healthy relationships, make good choices, and achieve success in their learning. Cooperation between the home and school is essential in promoting acceptable behaviours and in responding to unacceptable behaviour in a timely and effective manner.

#### Volunteers

The Strait Regional School Board values the participation of volunteers in its schools and recognizes that volunteers have a positive impact on student learning and school environments. In accordance with the School Board’s Volunteers in the School Policy V-C-1-1, all adults who volunteer in an education context, the P. V. C. A. (Volunteer, Public Volunteer, Privy), P. V. C. 1-1, P. A. (Administer, Register Check, Volunteer Sector Check (formerly a Criminal Record Check) are a mandatory requirement of the screening process. If you are interested in volunteering your services. Contact your school principal if you are interested in volunteering your services.

#### Department of Education and Early Childhood Development: New Year and New Initiatives for Students and Teachers

As we head into year two of Nova Scotia’s Action Plan for Education, there are many more exciting initiatives for students at all grade levels this school year.

This fall, students in Grades Primary to 3 will benefit from hands-on learning, including using floor robots to learn sequencing and programming. Students in Grades 4-6 will benefit from Innovation and Exploration Kits that include Tinkercad and Makey Makey invention kits. Students in Grades 7-10 will learn coding through events, such as the Hour of Code and STEAM Olympics, and courses, such as Computer Programming 12. Coding promotes problem solving, critical thinking, creativity and innovation. These programs are not only related to learning math, science and the arts, but they are also directly linked to many careers, including computer programming and the marine industries.

With the province’s first literacy strategy for students in all grades, there will be a greater focus on the reading and writing and the development of oral communication skills. Reading Recovery support has been increased for Grade 1 students. Students in Grades 4 to 6 will have a revised curriculum, with more time for literacy and math. Class caps are expanded to Grades 4 to 6.

To help more students succeed in math, additional supports will be made available for both teachers and students. Career education outcomes will assist students as they begin thinking about their futures and the many possibilities ahead. To learn more about what this new year is, go to http://novascotia.ca/calcult challenged to sign up for ongoing updates from the Department of Education and Early Childhood Development.

#### School Insurance Program (SIP)

The School Insurance Program (SIP) provides no-cost basic accident insurance to all registered students at approved schools and activities and travel from their school. Additional benefits for 24 hours a day/12 months of the year is also available for a nominal fee. More information can be obtained via the Gold Plan option. Complete information on programs and policies are available online at www.sip.ca.

### School Cancellation

Wherever it is necessary to cancel classes, a notice is broadcast over local radio stations. If the cancellation is due to inclement weather, every effort will be made to notify the parent/guardian through the telephone of the delay. In addition, cancellation information can be accessed via the School Board website at www.srscb.ca.

### Other Options For Addressing the Board

Correspondence: Correspondence may be forwarded to the Board Chair or the School Board Secretary.

#### Board Meetings

The Board meets regularly on the first Wednesday of each month, 7:00 p.m. in the Board Room, 3 Clayburn Road, Port Hastings. Occasionally, meetings are held outside the region. Notices of changes in venue are placed in local newspapers. There is no meeting in July. The Board’s Annual Organizational meeting is the first Wednesday in November. The election of Chair and Vice Chair takes place at this time. The Board’s Working Committee meetings are held the third Wednesday of each month, with the exception of July when no meeting will be held on the School Board website when required. These meetings are open to the public. A copy of meeting agendas and a schedule of meeting dates are available from the Board Secretary, at 902-625-7055 or on our website at www.srscb.ca.

#### Board Minutes

The official records of Board proceedings are maintained at the School Board office. Members of the public may view the official record of Board Minutes by contacting the Board Secretary. Copies of approved minutes are also available on the website.

### Board Meeting Digest

The Board Meeting Digest is published following each regular Board meeting. It highlights decisions and actions taken by the Board. The digest is available on the website, at your local school or from the Board Secretary.

---

### Not Sure Who to Contact?

Call Deanna Gillis Coordinator of Communications / Community Relations at 902-625-2191 or 1-800-650-4448.

---

### School Calendar 2016-2017

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Labor Day</td>
<td>Monday, September 5</td>
<td></td>
</tr>
<tr>
<td>School Orientation Day</td>
<td>Tuesday, September 6</td>
<td></td>
</tr>
<tr>
<td>First Day of School for Students</td>
<td>Wednesday, September 7</td>
<td></td>
</tr>
<tr>
<td>International Literacy Day</td>
<td>Thursday, September 8</td>
<td></td>
</tr>
<tr>
<td>Stand Up Against Bullying Day</td>
<td>Tuesday, September 15</td>
<td></td>
</tr>
<tr>
<td>First Day of School for Students</td>
<td>Thursday, September 17</td>
<td></td>
</tr>
<tr>
<td>School Based In-Service</td>
<td>Friday, September 29</td>
<td></td>
</tr>
<tr>
<td>Memorial Day</td>
<td>Saturday, October 1</td>
<td></td>
</tr>
<tr>
<td>Week 320 Upper Prince St. Suite 6, Sydney, NS B1P 1E6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>World Teachers’ Day</td>
<td>Wednesday, October 5</td>
<td></td>
</tr>
<tr>
<td>Thank You Day</td>
<td>Monday, October 17</td>
<td></td>
</tr>
<tr>
<td>School Board Recruitment</td>
<td>Saturday, October 15</td>
<td></td>
</tr>
<tr>
<td>School Bus Safety Awareness Week</td>
<td>October 17-21</td>
<td></td>
</tr>
<tr>
<td>Provincial Conference Day</td>
<td>Tuesday, October 17</td>
<td></td>
</tr>
<tr>
<td>Take Our Kids to Work Day</td>
<td>Wednesday, November 2</td>
<td></td>
</tr>
<tr>
<td>National School Psychology Awareness Week</td>
<td>Monday, November 14</td>
<td></td>
</tr>
<tr>
<td>Remembrance Day</td>
<td>Friday, November 11</td>
<td></td>
</tr>
<tr>
<td>National Child Day</td>
<td>Sunday, November 20</td>
<td></td>
</tr>
<tr>
<td>Regional In-Service Day</td>
<td>Saturday, October 28</td>
<td></td>
</tr>
<tr>
<td>Last Day of School Before Holiday Break</td>
<td>Wednesday, December 21</td>
<td></td>
</tr>
</tbody>
</table>

### School Cancellation

School cancellationWhen it is necessary to cancel classes, a notice is broadcast over local radio stations. If the cancellation is due to inclement weather, every effort will be made to notify the parent/guardian through the telephone of the delay. In addition, cancellation information can be accessed via the School Board website at www.srscb.ca.

### Additional Education Contacts

Department of Education and Early Childhood Development

Minister of Education and Early Childhood Development

Telephone: 902-424-3063, Fax: 902-424-0680

info@edst.gov.ca

John Astephen, Regional Education Officer

Telephone: 902-563-2080, Fax: 902-563-3491, astephen@ns.gov.ca

Nova Scotia School Boards Association

Telephone: 902-424-2685, Fax: 902-424-7405, info@nsasb.org

---

### Strait Regional School Board At-A-Glance

- 6,243 students
- Geographical area of 11,000 square kilometers (approximately)
- 21 schools
- 393 staff (approximately)

### Making a Presentation to the Board

Any person or group, except Board employees who shall communicate with the Board through channels provided for that purpose, may request an opportunity to appear before the Board to express concern and to make proposals on issues within the jurisdiction of the Board. All concerns, with the exception of labour negotiations, litigation respecting the Board, personnel and disciplinary matters, may be addressed at a public board meeting.

Delegations shall inform the Board Secretary of their desire to appear before the Board, stating in writing the reason for the delegation and any request necessitated by the delegation. The delegation shall include dates, times and the number of people in the delegation. The delegation shall appear before the Board Secretary shall inform the delegation as to the date of the meeting and the time during which the delegation will be received. Delegations must forward copies of their presentation to the Board Secretary for distribution to Board Members 48 hours prior to the meeting. Delegations may appoint up to two spokespersons and no other member of the delegation shall address the Board except with the permission of the Board. Presentations shall be limited to 10 minutes. After the spokespersons have presented, the Board Members shall have the opportunity to ask questions of clarification.

### Other Options for Addressing the Board

#### Public Question Period

A 15-minute question period is held immediately following Board meetings to provide an opportunity for the public to address the Board. Questions must relate specifically to items on the meeting agenda.

#### Communications With the School

Schools use a variety of communication tools to keep parents/guardians and the community informed, including but not limited to newsletters, email, website and the Parent Portal. At the start of the school year, schools provide schedules outlining what to expect at particular times of the year. It is also important to get to know your child’s teacher(s), the principal and other staff members who may have some responsibility for your child. By doing so, discussions on your child’s progress are much more meaningful.

#### Parent/Guardian Concerns

The Strait Regional School Board recognizes and supports the rights of parents/guardians to advocate on behalf of their child or children through the public school system. The Strait Regional School Board endorses the resolution of parent/guardian concerns in a respectful, conciliatory and efficient manner at the school and Board level.

For more information, please refer to the Parent/Guardian Concern Protocol Policy 311-A-4 and supporting procedures, PRO 311-A-4 including details on requesting a review and appealing a decision.

---

### School Insurance Program

The School Insurance Program (SIP) provides no-cost basic accident insurance to all registered students at approved schools and activities and travel from their school. Additional benefits for 24 hours a day/12 months of the year is also available for a nominal fee. More information can be obtained via the Gold Plan option. Complete information on programs and policies are available online at www.sip.ca.